

## *Altarnun Parish Council "RO AN HAL"*

DRAFT Minutes of **Altarnun Parish Council (APC)** meeting held at Altarnun Village Hall, Wednesday 5th January 2022 which commenced at 7.30 pm. Cllr Dowler welcomed all in attendance.

**APC members present** Cllr Dowler (Chair), Cllr Bloomfield, Cllr Branch, Cllr Wendon, Cllr Coles, Cllr Kendall & Cllr Green

**Also present:** Mr R Turner - parish clerk, Cornwall Cllr Adrian Parsons and three members of the public.

**1/22 Apologies for absence** Cllr P Smith & Cllr W Smith.

**2/22 Members Declaration of Interests and requests for dispensations.** None received.

**3/22 Invitation for members of the public/ward councillor to address the meeting.**

Launceston Town Councillor and St Stephen by Launceston Rural Parish Councillor Joan Heaton attended. Representing herself as a member of the public, she pledged her allegiance to Altarnun Parish Council in an effort unite other local parishes in the fight to make the A30/B3257 junction safer. She explained how she witnessed the aftermath of the major accident on 30th December and gave a commitment to support and redouble the ongoing APC initiative pushing for change, at both her councils and at the next Launceston Community Network Panel meeting in March 2022.

Cllr Parsons reconfirmed his full support for improvements at Plusha and brought the meeting up to date with his latest efforts and agreed that proactive ongoing action is needed to force change. However, tempering the enthusiasm for initiatives, he reminded the meeting that to achieve a successful outcome, there would most likely be a need to prove that investment and subsequent economic growth would be generated to justify the cost of a major safety improvement scheme.

**4/22 To approve the minutes of the APC Meeting held on 1st December 2021.** It was proposed by Cllr Coles, seconded by Cllr Bloomfield, then **resolved** that the minutes of the APC meeting held on 1st December 2021 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

**5/22 Matters arising from minutes of APC Meeting 3rd November 2021 and not included in this agenda.** Re minute no. 188/21, Cllr Wendon confirmed viewing the online Code of Conduct course and the clerk undertook to record his action on file.

**6/22 Finance Matters: The RFO reported the following:**

-Q3 finance check signed off and circulated to members with no issues or concerns. Financial Reg 2.2 observed.

-LMP grant £1942.84 2021/22 received at bank 13.12.2021.

-Bank balance as at 31.12.2021 £34793.68 and APC reserves have been restated in the finance record per minute no. 182/21 and details circulated to members.

**The RFO advised the following accounts payable:**

-Clerks quarterly salary & expenses £805.40 chq no. 1315. -HMRC PAYE & NI £202.97 chq no. 1316.

-Cormac Solutions Limited £1024.79 toilet block cleaning chq no. 1317.

Cllr Dowler proposed to raise payment for both, Cllr Wendon seconded, it was **resolved** to pay these accounts.

**7/22 APC COVID Business Continuity Plan.** Following recent recommendations and guidance from Cornwall Association of Local Councils Cllr Coles proposed to reinstate the plan, which expired 31.12.2021 and include amended terms of the scheme of delegation as follows: *That the Council delegates authority to the Clerk informed by consultation with members of the Council, to take any actions necessary with associated expenditure up to £2500 to protect the interests of the community and ensure council business continuity during the period of the Coronavirus pandemic where it is deemed inappropriate to meet up to and including 31.12.2022.*

Cllr Green seconded and it was **resolved** to reinstate the plan as proposed. The clerk undertook to publish the plan.

**8/22 Planning Applications:** Two applications from Cornwall Council invited comment by APC as consultee:

-**Ref PA21/12226 Proposal:** Development of a single self-build dwelling with associated parking **Location:** Five Lanes, Dairy Cottage Road from Junction South of Polgray to Junction southeast of Enys An Heul Altarnun **Applicant:** Mr and Mrs Pooley After discussion, clarifying the planning documents and applicants intentions, Cllr Dowler proposed & Cllr Bloomfield seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved.** **'Altarnun Parish Council has no objections to this application'**

**Application PA21/12296 Proposal:** Custom build dwelling with variation of condition 2 (plans approved) of decision notice PA19/10569 dated 07.02.2020 with noncompliance of condition 3 in relation to decision notice PA20/05220 dated 16.09.2020 **Location:** Laurelin, road from Altarnun Road to junction southeast of Trelawny Barton, Altarnun **Applicant:** Mr & Mrs A Potter

After discussion, clarifying the planning documents and applicants intentions, Cllr Green proposed & Cllr Dowler seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved.** **'Altarnun Parish Council supports this application'**

**9/22 Planning Decisions:** The following applications were reported as refused: PA21/04057 & PA21/08372. The following application was reported as approved: PA21/11163. **For further details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>**

**10/22 Pre-App Planning:** It was reported, for information only, that no pre application planning engagements, relating to the parish, were advised by Cornwall Council in the past month.

**11/22 Vacancy in the role of APC councillor.** The clerk reported that Leah Marsh had resigned her seat and that the Cornwall Council Retuning Officer has given notice of a vacancy and calling for persons to come forward by 18th January 2022, to request an election to fill the vacancy.

Cornwall Council have now advised that the prior vacancy notified 28.11.2021 can be filled by co-option. The clerk advised that a notice to that effect had been published 27.12.2021.

### **12/22 Parish Bus Shelters.**

**Bolventor** - Further to minute 190/21 the clerk presented four cost quotations, from three suppliers, for the installation of a shelter at Bolventor. After debate considering the site, expected usage and confirmation from the clerk that all the required permissions to install are held, Cllr Dowler proposed that a 2 Bay 2.1mtr x 1.3mtr Bus shelter with corner entry and full-length perch seat from Ace Shelters of Burscough, Lancashire be ordered at a cost of £3495 (plus VAT), to include the cost of manufacture, installation, and delivery. Also that the clerk obtains quotations for the installation of a concrete base, not expected to be in excess of £475 and to apply for a bus shelter grant from Cornwall Council. Cllr Kendall seconded this proposal, and it was **resolved** to proceed as proposed. The clerk undertook to apply to Cornwall Council Transport Network Management for grant funds, expecting these to be a maximum of £3k and to obtain final approval of suitability of the proposed shelter from Cornwall Council Planning and Sustainable Development.

### **13/22 Highways.**

**Old A30 Eastbound from Jamaica Inn** - the clerk reported that Cornwall Highways have agreed to renew some of the signs and add in an additional chevron on the bend to improve awareness and safety as soon as possible but are still waiting for sign designs.

**A30/B3257 junction** – further to agenda item/minute no 3/22 and debate amongst councillors present, Cllr Dowler proposed that APC act as follows in an attempt to force safety improvements at this junction:

- 1) Request and fully support an agenda item to be tabled at the next Launceston Community Network Panel Meeting (CNP) and seek alliances from as many local parish and town councils as possible to endorse APC past and current actions.
  - 2) Lobby MP, Scott Mann once again requesting him to secure favour and a budget to push for interim measures, pending full review under the next Road Improvement Strategy scheme, such as reduced maximum speed advisories similar to those in place on the A30 east bound carriage way on the Trewint curve and other appropriate warning signage at the very least.
- Cllr Branch seconded and it was **resolved** to act as proposed. The clerk undertook to co-ordinate the same.

### **14/22 Correspondence – for information only.**

- Cornwall Council Street works** – closure 17th-25th January at Blackhill 07.30hrs-18.00hrs daily - Openreach
- National Highways** -re lighting outage at Plusha Services junction.
- NALC, CALC, Cornwall Council** – various briefings.
- Openreach** – Pipers Pool FTTP project.

**15/22 Advise date & agree venue and format of the next Council Meeting, with reference to the latest guidance from National Assn of Local Councils (NALC).** NALC have advised there is no emergency legislation allowing anything other than physical meetings.

Date of next meeting confirmed as 2.2.2022, venue to be Altarnun Village Hall.

**Cllr Dowler closed the meeting at 9.38pm.**