

Altarnun Parish Council - "RO AN HAL"

Draft Minutes of the remote meeting of **Altarnun Parish Council (APC)** held by Zoom, Thursday 10th December 2020 which commenced at 7.30pm. Cllr Branch welcomed all in attendance.

APC members present Cllr Branch (Chair), Cllr W Smith, Cllr Marsh, Cllr Green, Cllr P Smith, Cllr Kendall, Cllr Jasper & Cllr Hoskin. **Also present:** Ward Cllr Adrian Parsons (joined meeting in progress), Mr R Turner - parish clerk & three members of the public.

135/20 Apologies for absence: Cllr Dowler & Cllr Bloomfield.

136/20 Members Declaration of Interest and requests for dispensations.

-Cllr W Smith declared his interest in application ref. PA20/09222 to be dealt with in agenda ref.142/20 and agreed to be severed from the meeting when the application was being discussed.

137/20 Invitation to address the meeting:

Heidi Clemo, working for the Office of National Statistics (ONS) on the Census to be held on 21 March 2021, introduced herself and explained her role as Census Engagement Manager, North East Cornwall. In short, to help ensure everyone knows about the Census and is aware about how and when to complete it and help people understand it is a legal requirement. The ONS have identified specific key population groups across the area to engage with and work has started with communities to help them understand the Census and the different ways they can complete it. She undertook to keep APC advised and involved, as the process continues.

138/20 To approve the minutes of the APC meeting held on 4th November 2020

It was proposed by Cllr W Smith, seconded by Cllr Marsh then **resolved** that the minutes of the APC meeting held on 4th November 2020 were correctly recorded and that they be signed by the Chair.

139/20 Matters arising from APC minutes of 4th November 2020 and not included in this agenda. None.

140/20 Finance Matters

The RFO submitted the following accounts for payment:

-**Clerks salary** re Oct, Nov & Dec 2020 including an increment for period Apr-Sep 2020 re back dated national pay award. Total £726.60 Chq no.1142

-**HMRC** re PAYE & NI £187.24 Chq no.1143

-**Shaw Welding (Launceston) Ltd** replacement cemetery gates £2322.00 Chq no. 1144

-**Zoom** re remote council meetings Aug-Nov 2020 £57.56 Chq no. 1145

-**Smart Brothers** -cemetery maintenance, general maintenance & defib monitoring £154, Mill Green phone box completion of conversion work £474 & dog bin servicing £53.31. Total £681.31 Chq no. 1146

-**Postages** £15.71 Chq no.1147

Cllr P Smith proposed these payments, Cllr Hoskin seconded, and it was **resolved** to pay these accounts.

The RFO reported as follows:

-APC bank a/c balance as at 30.11.2020 stood at £30829.70 credit.

-APC have been offered a Local Maintenance Partnership grant of £1942.84 towards footpath maintenance during 2021. Councillors were inclined to approve acceptance and Cllr Kendall proposed, Cllr Jasper seconded, and it was **resolved** to accept the grant. The clerk undertook to respond to Cornwall Council.

-2021/22 financial budget previously circulated to members confirms a precept of £14,000 for 2021/22 would be sufficient to balance planned expenditure together with reserves and general fund all of which the RFO reiterated having previously circulated the spreadsheet to members. Councillors were inclined to approve a precept demand of £14,000 for 2021/22 which Cllr Hoskin proposed, Cllr Kendall seconded, and it was **resolved** to submit the demand in the sum of £14,000. The clerk undertook to respond to Cornwall Council.

141/20 Approve appointment of Internal Auditor for 2020/21.

Cllr Jasper proposed the appointment of Mrs Linda Coles which was seconded by Cllr Branch and it was resolved to appoint Mrs Linda Coles as internal auditor for financial year 2020/21.

142/20 Planning Applications Consultee comments were approved for the following:

Ref: PA20/08622 Proposal A single storey extension to the existing dwelling, to provide an extra room in the property. **Location** the Vicarage, Road from Junction North of Hurden To Junction North East Of Penhallow Manor Hotel Altarnun Launceston **Applicant** Mr Marc Jones

After brief discussion, between members, clarifying the planning documents and circumstances, Cllr P Smith proposed & Cllr Marsh seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

‘Altarnun Parish Council notes that the proposed development will be in keeping with the existing building and supports the application’

Cllr Parsons joined the meeting.

Ref: PA20/09623 Proposal Proposed extension of the existing environmental screening bund to provide additional reduction in traffic noise from the A30 Dual Carriageway Trunk Road to residential properties, together with the provision of environmental and biodiversity enhancements including new woodland and other ecological habitats and the proposed diversion of footpath 502/16/2. **Location** Trebant Farm Altarnun Launceston Cornwall **Applicant** Mr W I Scott

After a detailed explanation of the scheme and answers to members questions provided by the applicant, who was, present Cllr W Smith proposed & Cllr Kendall seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**

‘With consideration to the accompanying detailed reports and supplementary design & access statement Altarnun Parish Council supports this application’

Cllr W Smith was severed from the meeting, having declared an interest in the following matter.

To ratify the consultee comment dated 16.11.2020 in respect of **Ref: Application PA20/09222 Proposal** Outline application with some matters reserved for the construction of a dwelling **Location** Land West Of Twin Trea Trewint Altarnun Launceston **Applicant** Mr A Smith

Cllr P Smith proposed that the APC consultee comment dated 16.11.2020 in support of this application be formally ratified, Cllr Kendall seconded, and it was **resolved** to ratify the comment.

For further details about any planning application, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

Cllr Parsons left the meeting and Cllr W Smith re-joined the meeting.

143/20 Planning Decisions: Approval for two applications was reported, being PA20/08305 & PA20/07709

144/20 Planning: To report, for information only, any pre application planning submissions to the planning authority for Altarnun Parish, advised prior to the evening of the meeting. None reported.

145/20 Bus Shelter – Bolventor.

In view of the members decision per agenda item 126/20, the clerk advised that there were no further matters arising, but he had continued to research potential costs, in order to be in a position to recommend funding options should the decision to proceed be taken in future.

146/20 Highways.

A30 Plusha junction - The clerk reported that with reference to agenda ref: 89/20, Scott Mann had been mailed on behalf of APC to remind/ensure that matters discussed in September are to be ongoing. Reply awaited.

Penpont View – The clerk reported that the Highways Manager and Cornwall Housing had been mailed and supplied with images and graphic commentary of the problems caused by overcrowding of vehicles. Reply awaited.

Bolventor & Trewint – The clerk advised that Cormac via the ward councillor had expressed a preference that the amendments APC put forward to the Launceston Community Network parking restriction consultation per agenda ref: 89/20, be withdrawn at this time to allow the other proposals in the scheme proceed expediently. The understanding is that the amendments will remain on the table and that they will be considered on a freestanding basis or as part of the next consultation scheme. Cllr Marsh proposed that the clerk advise Cormac of APC's agreement to withdraw the amendments at this time but request they be considered at the earliest opportunity. Cllr Jasper seconded and it was **resolved** that the clerk respond with the decision as proposed.

Bolventor A30 East bound slip – Cllr Kendall noted that another vehicle had recently left the road and appeared to have uncontrollably descended the embankment.

147/20 Dog Waste Bin Collections.

The clerk reported, further to agenda refs:112/20 & 128/20 and subsequent correspondence from Biffa dated 5.11.2020 (previously circulated to members) revising their demand for 2019/20 & 2020/21 to £2850.12, payment has been declined as no documentation can be produced to substantiate the claim. This resulted in Biffa writing again 20.11.2020 stating the service was to be suspended with immediate effect. The clerk advised that four potential alternative providers had been contacted with only Peake (GB) Ltd being able to offer a suitable service, which was detailed and discussed fully. The cost of this service is included into the financial budget for 2021/22 and Cllr P Smith proposed that the terms be agreed, and Cllr Jasper seconded. It was **resolved** to enter into an agreement with Peake (GB) Ltd for dog waste collection.

148/20 Approve & adopt revised Freedom of Information Request Policy previously circulated to members.

Following the publication of or Freedom of Information Model Publication Scheme adopted per agenda ref:130/20 Cllr Marsh proposed the approval and adoption of a revised Freedom of Information Request Policy, previously circulated to members. Cllr Green seconded and it was resolved to adopt the policy and the clerk undertook to publish it.

149/20 Correspondence (For information only)

- Member of the public re obstruction of PROW 502/32 at Codd Ford, referred to Countryside Access Team
- CC Planning Officer re planning committee meeting 7.12.2020 hearing case ref: PA20/07488
- Various Cornwall Council, NALC & CALC updates and alerts.
- Heidi Clemo re Census 2021
- Cornwall Housing re Penpont View
- Cornwall Council Highways & Environment re services.
- Cornwall Council street works team intention of road closure Location: Road from Junction NE of Occazinney to Treween 18th January 2021 to 22nd January 2021 for South West Water

150/20 Co-option of Councillor to fill Casual Vacancy. All members previously received copies of the candidate application from Miss Lauren Coles, who was in attendance. Miss Coles introduced herself, explained her key attributes that makes her suitable for the role and answered members questions relating to her application. After brief discussion Cllr Branch proposed that Lauren Coles be co-opted as member of Altarnun Parish Council. Cllr Marsh seconded and it was resolved that Lauren Coles be co-opted as a member of APC. The clerk undertook to complete the induction process.

151/20 Advise date of the next full council meeting. 6th January 2021 or later, subject to government restrictions.

Cllr Branch closed the meeting at 8.55pm